

**MANUFACTURING SECTOR WORKERS WELFARE FUND**

1<sup>st</sup> Floor, Multi Service Complex, Mangalkhan, Floreal

Tel: 686-7746/698-1511 Fax: 696-6038

E-mail: [mswwf@intnet.mu](mailto:mswwf@intnet.mu) Website: <http://mswwf.gov-mu.org>

**SCHOOL MATERIALS LOAN SCHEME**

Application Form

**FOR OFFICE  
USE**

**SECTION ONE**

**APPLICANT**

**Missing Docs**

National Identity Card No.: .....

Surname (block letters): .....

Other names (block letters): .....

Residential Address: .....

Phone No.: Office: ..... Res: ..... Mobile: .....

Enterprise: ..... Occupation: ..... Basic Salary: .....

No. of years of service at present enterprise ..... and previous enterprise(s): .....

**DECLARATION**

I certify that the particulars given above are to the best of my knowledge correct.

.....  
Date

.....  
Signature of Applicant

**SECTION TWO (To be filled in by the Rector/Principal)**

I hereby certify that ..... is a pupil of  
Form ..... in my institution in year .....

Name of Secondary Institution: .....

Name of Rector/Principal: .....

Signature of Rector/Principal: .....

Date: ..... DD/MM/YY .....

**Seal of the institution**

**SECTION THREE** (To be filled in by the Human Resource Department of the Enterprise)

Name of enterprise: .....

Address of enterprise: .....

Contact Person:..... Contact No:..... Email Address:.....

I hereby certify that (1).....

bearing NID number ..... and residing at (2) .....

.....is employed as (3) .....

with this enterprise as from (4).....to (5) .....

Date: ..... Signature .....

(1) Name of employee in block letters

(2) Precise address of employee

(3) Position held by employee

(4) Date of Employment

(5) Present Date

Signature

.....  
Name and status of signatory

**Seal of Enterprise**

**Photocopy of documents to be submitted with Application Form:**

DOCUMENTS	SUBMITTED
● National Identity Card of Applicant	<input type="checkbox"/>
● Proof of Address	<input type="checkbox"/>
● Recent Payslip of Applicant	<input type="checkbox"/>
● Birth Certificate of Ward	<input type="checkbox"/>
● Bank Account Number of Applicant	<input type="checkbox"/>
● Statement of account from National Pension Fund if years of service less than 6 months.	<input type="checkbox"/>

**NOTE:**

1. Incomplete, inadequate and inaccurate filling of application form as well as non submission of required documents may lead to application not being considered.
2. The total amount of loan(s) contracted by an employee at the Fund should not exceed Rs. 25,000, that is, balance on any previous loan(s) taken and any new loan amount applied by an employee of the sector should not exceed Rs. 25,000.